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Parental Details(Fill in CAPITAL Letters)

Father's Name:											
Mother's Name:											
Father's Occupation:											
Permanent Address:											
City:					Pin Code:						
District:					State:						
Phone:	(STD Code) – Phone Number			Mobile:							
Email:											

General Rules & Regulations of Institute

- Candidates have to fulfill the minimum attendance requirements as per university norms. No students will absent from any of the lectures without leave having been obtained in advance from the Class In-charge and that too for sufficient cause.
- Students must keep their identity cards always with them and shall show the same on demand by any faculty/official of the institute.
- Student shall conduct himself/herself, both within Institute as well as Campus in a manner befitting a student of a prestigious institute. Each student shall show due respect and courtesy to the teachers, administrators, other staff of the Institute, and to the visitors of the Institute, and good behavior to fellow students.
- Late arrival and early departure at or from a class are recorded as absence from the class. Students are not allowed to leave the institute during working hours without the written permission of the academic supervisor.
- Students are prohibited to take part in ragging, political activity or any activity which is detrimental to the dignity of the institute. Any student found violating the rule or bringing disrepute to the institute will be expelled from the institute.
- Student is required to be dressed neatly and decently – preferably in dress-code .
- Use of cell phones is strictly prohibited in all academic areas of the campus. Use of cell phones would entail confiscation of the handset. It would be returned only: (a) At the end of the course or, (b) After payment of a fine of Rs. 1,000/-.
- No responsibility will be accepted by the institute for any injury, loss or damage to the personal articles of students.
- Lack of courtesy and decorum; unbecoming conduct within Institution and Campus; willful damage to Institute property, removal of any property belonging to the Institute and fellow students or other personnel of the Institute; use of abusive and offensive language: disturbing fellow students in their studies; breach of rules and regulations of the Institute; adoption of unfair practices in tests, quizzes, assignments, or examinations; noisy and unruly behavior shall constitute violation of the code of conduct.
- It is compulsory for the students to attend functions /activities organized by the institute on various occasions like Independence Day, Republic Day, Annual Day etc., whether the function falls on a working day or on holidays. Absence from such functions without valid reasons will invite disciplinary action.
- The students will compensate damage to institute property/furniture caused by neglect or willful damage. Defacing the walls or institute property will be viewed seriously.
- Any student found smoking/chewing tobacco in the Institute/Campus is liable to strict disciplinary action which may be up to expulsion from the Institute.
- The students are advised to see regularly the notices displayed on the Institute/hostel notice boards. The notice displayed on these notice boards shall be deemed to have been served on the students.
- Parents are advised to check progress of his son/daughter through class coordinators while visiting institute personally at least once a month.
- Student and parents are advised to keep themselves aware of the rules and regulations of the Institution / KSV, Gandhinagar. Ignorance of rules shall not be an excuse for violation.
- The Director-Principal reserves the right to modify any of the Institute rules as and when necessary. The decision of the Director-Principal in all matters shall be final.

Declaration: Details given above are correct. I declare that I shall abide by the present Rules & Regulations and similar rules that might be issued from time to time by the Institute/University. I also understand that if I am found disobeying these Rules & Regulations, admission to the institute is liable to be cancelled without assigning any reason thereof.

Student's Signature	Parent / Guardian Signature	HOD's Signature &InstituteSeal

- Documents Attached: (Please Tick)
- Self-Attestedcopy of HSC mark-sheet
 - Self-Attested copy of SSC mark-sheet
 - Self-Attested copy of Attempt Certificate of HSC
 - Self-Attested copy of School Leaving Certificate
 - Self-Attested copy of Provisional Eligibility Certificate (For Other than Gujarat Board)
 - Self-Attested copy of Caste Certificate (if applicable)
 - Self-Attested copy of Creamy Layer Certificate (if applicable)